i-Spectrum Profile Application - Step by Step Instructions

1. Company Name
2. Company Telephone Number
3. Ship To (if other): Name of the company to ship to, who it should be attention to, and telephone number of that company
4. Check box if shipping i-Spectrum directly to property owner
5. Shipping Address; City; State; Zip Code: Location i-Spectrum will be shipped to

Select 1 of 4 i-Spectrum setups: Conversion Kit which is the upper housing only or Complete Unit which includes payphone lower housing and both with or without Wi-Fi capability.

General Information
1. COPT # / ANI: Payphone number
2. Location Name: Name of establishment i-Spectrum will be located at
3. Location Address: Address of establishment i-Spectrum will be located at
4. Location Type: Type of establishment i-Spectrum will be located in, i.e., airport, hotel, hospital, etc.
5. Location Time Zone: Time zone of where i-Spectrum will be located at (i.e., Pacific, Mountain, Central or Eastern)
6. Enclosure Type: How is the payphone mounted? i.e., Wood 16", Wood 24", Flush Mount, Semi Mount, L31
7. Housing type: : i.e., GTE/Quadrum or Western
8. Smart Board Type: i.e., Protel, Elcotel Series 5, Elcotel 5501, Intellicall, Ernest
9. Coin Acceptor Type: i.e., CoinCo, Mars Electronic
10. (check one) The color tag and function that determines the way volume is controlled on your existing payphone.
11. (check one) 12-volt or 48-volt relay
12. The distance from where i-Spectrum will be installed to where the transformer/power supply will be located (maximum 20ft; maximum 10ft for Wi-Fi unit)
13. The distance from where the transformer/power supply will be located to where the power outlet is (maximum 100ft)
14. Local Dialing Pattern: **7**=NO (1)+NO (area code) before 7 digit number; **10**=NO dialing (1) before area code; **11**=have to dial (1)+(area code)+(number)
15. Long Distance Dialing Pattern: **10**=NO dialing (1) before (area code); **11**=have to dial (1)+(area code)+(number)
16. Please allocate at least a 2-hour window daily for monitoring, troubleshooting, and software updates as needed. The time you specify should be in Pacific Standard Time (PST) and indicate AM or PM. It also needs to be when you are not polling your payphone software. You must schedule your payphone software to pick up after the 3rd ring.

Payphone Instructions: Instructions on how to use the payphone will be displayed on the screen
1. Include Location Address: Do you want the address you specified on 3. of General Information to appear on the Payphone Instruction screen?
2. Long Term Contract with: Do you want to show specified company name on the screen? If so, write company name exactly as it will appear
3. Local Call Charge: Amount per local call
4. Number to Call for Refunds: Number end users call to get a refund for PAYPHONE ISSUES ONLY
5. Local Call Carrier: Name of company providing local phone service
6. Long Distance Call Carrier: Name of company providing long distance phone service

Coin Rates: Determine amount to charge end users who pay by coins for each function. This information will be programmed into your i-Spectrum.
1. Internet Access Charge/E-Mail (Retrieve): No refunds will be given for unused minutes
   a. Amount to charge for first minute(s) – specify amount and number of minutes
   b. Amount to charge for additional minute(s) – specify amount and number of minutes
2. Data Port: Customer connects via an (800) number from their own ISP: Flat fee charge OR Specify amount to charge per amount of minutes
3. Text Fax: Amount to charge per text fax sent (flat fee) – specify amount
4. E-Mail (Send): Amount to charge per email sent via POP mail (flat fee) – specify amount

Credit Card Rates: Determine amount to charge end users who pay by credit card for Internet/Email (Retrieve) and other functions.
1. Internet and E-Mail (Retrieve) minutes are as follows: options of 5, 10, 20, 30, or 60 minutes offered to end users to select from
2. Other Functions: Data Port, Text Fax, Email (Send)

You determine your revenue (the amount directly to the right of the check box) for each type of usage. The amount next to that in parenthesis is the amount that will be charged to the end user's credit card for the number of minutes or function they select. That amount includes credit card processing fees. Contact us if a revenue amount you want to charge for any function is not indicated.

For Data Port, it will be charged the same way that is selected for coin rates. If you put in amount per use in the coin rate section, then the credit card section will also be per use. And if the amount is for a certain number of minutes, the number of minutes you indicate in the coin rate section will also apply for credit card. The only difference between paying by coin or credit card is just the amount.

- **Authorized signature:** Person responsible for assuring that accurate information is provided to Arctic Communications Co.
- **Title:** Position held by person authorized to sign
- **Print Name:** Clearly print full name of person authorized to sign
- **Date:** Date application is signed