Multi-Tech Device Manager
Changes and Features in this release.

Export the PhoneBook as a CSV file.
Import a CSV Phone Book
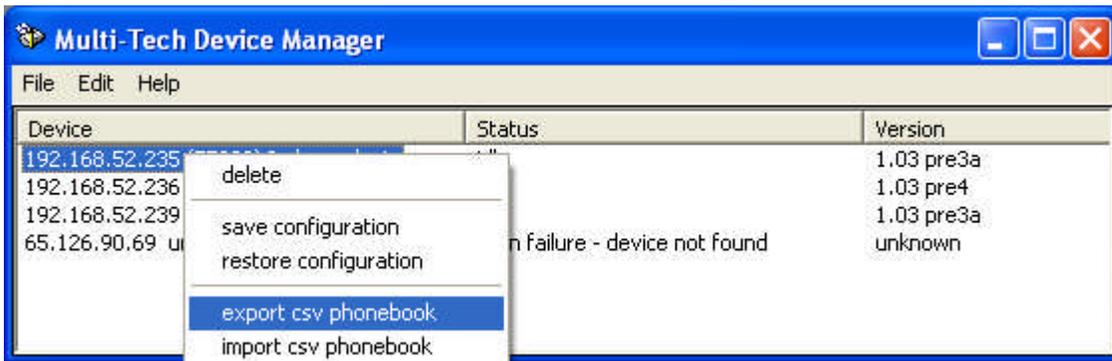**Auto-Discovery**
Logging Options
**Retrieve Received Faxes**

Export the PhoneBook as a CSV file.

Exporting a FaxFinder Server Phonebook allows you to take an existing Phonebook, edit it, and import it to the same FaxFinder Server or another. The following dialogs and explanation will illustrate this feature.
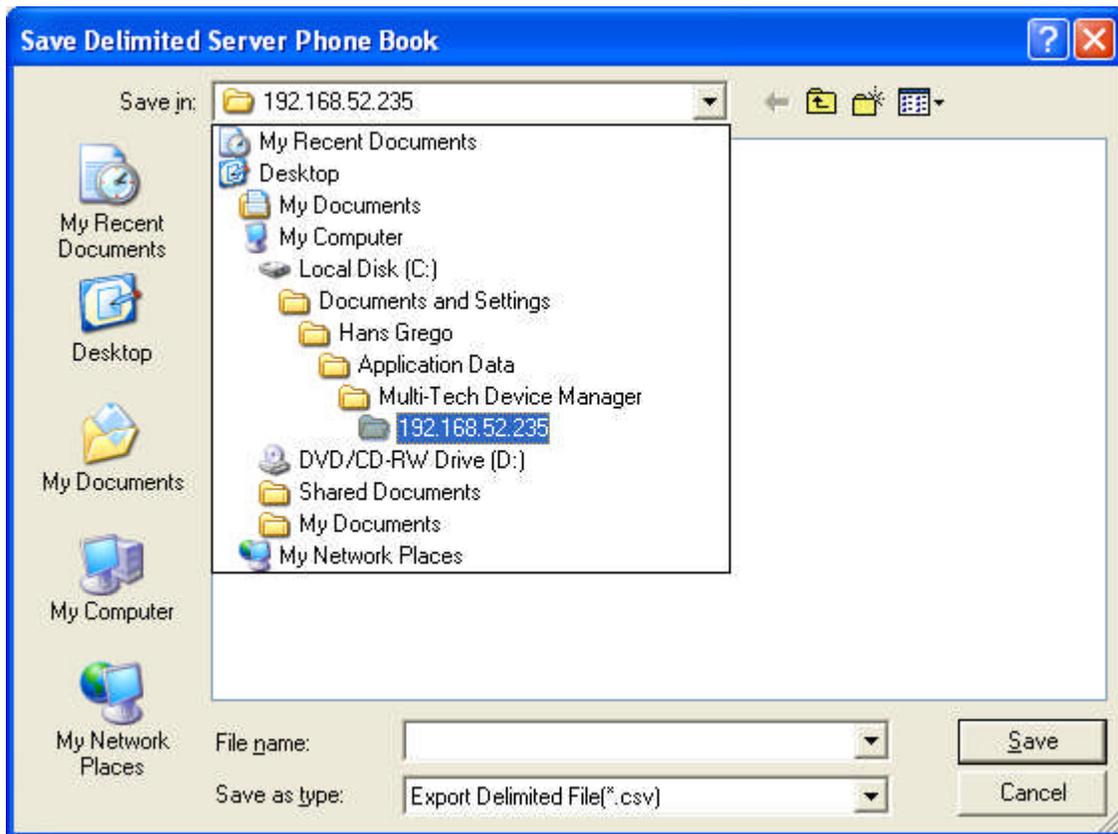

Right Click the Server and select export csv phonebook. This will export the user defined portion of the phone book as a delimited (CSV) file.
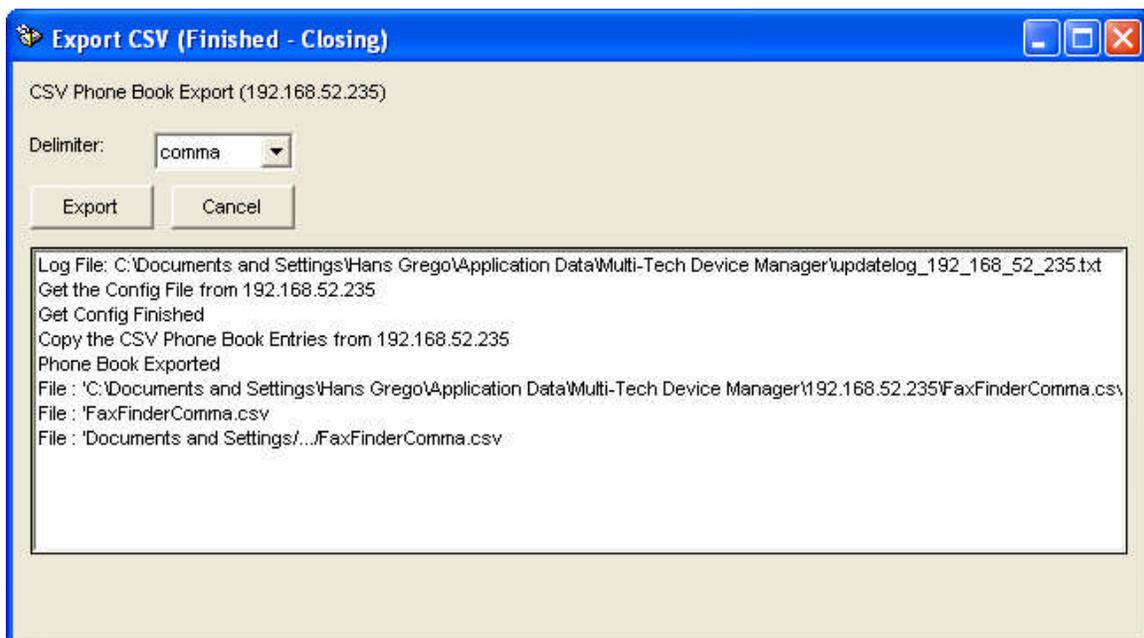
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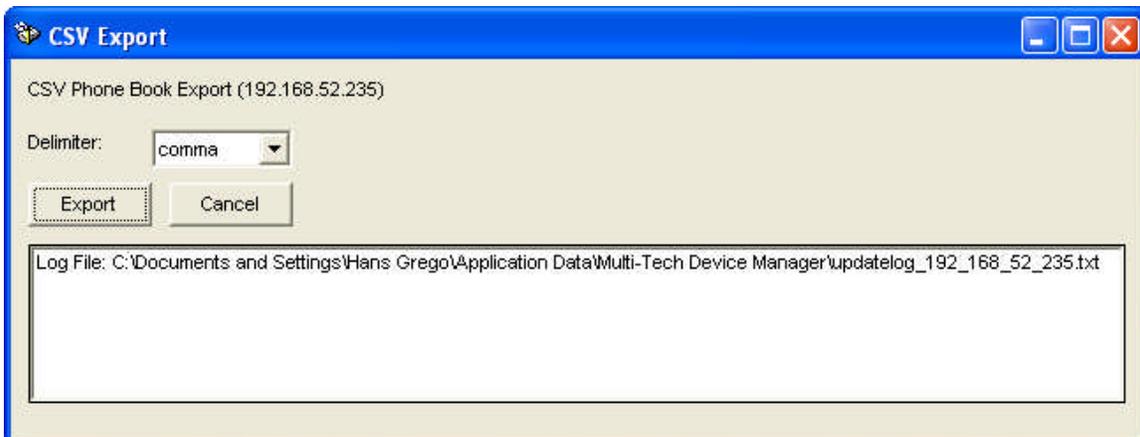
A dialog appears. Select the type of delimiter you would like to use and click Export.

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You will be prompted for a location to save the CSV file. The default directory location is the IP Address of the FaxFinder.
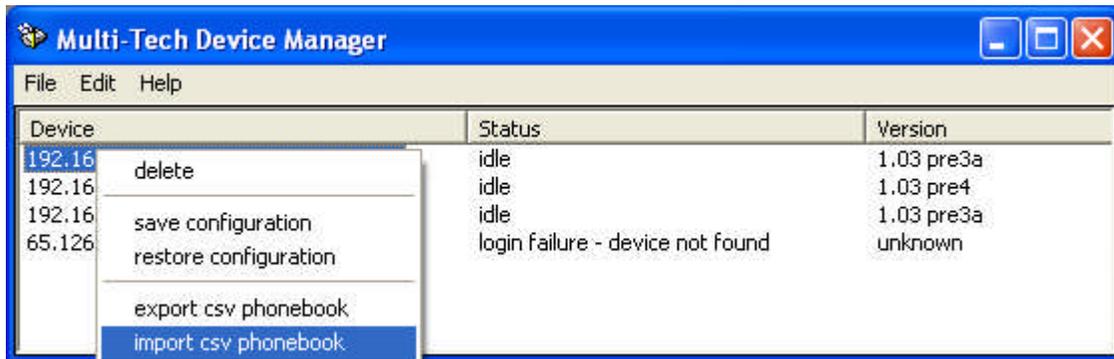
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The phone book in FaxFinderComma.csv can be edited and then CSV Imported into another FaxFinder Server.
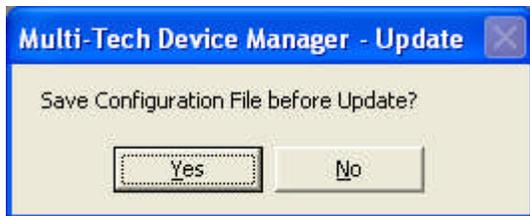
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Import a CSV Phone Book

Importing a CSV Phone Book will replace all user-defined entries of the existing FaxFinder Phone Book. This is useful to make wholesale changes to the FaxFinder Server's user defined phone book entries. The following dialogs and explanation will illustrate this feature.
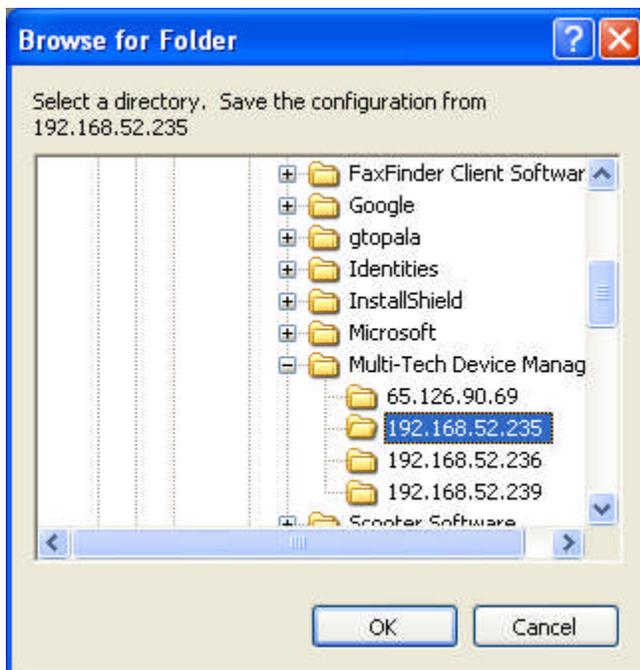
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Right Click on the FaxFinder that you want to replace the phone book, and click **import csv phonebook.**
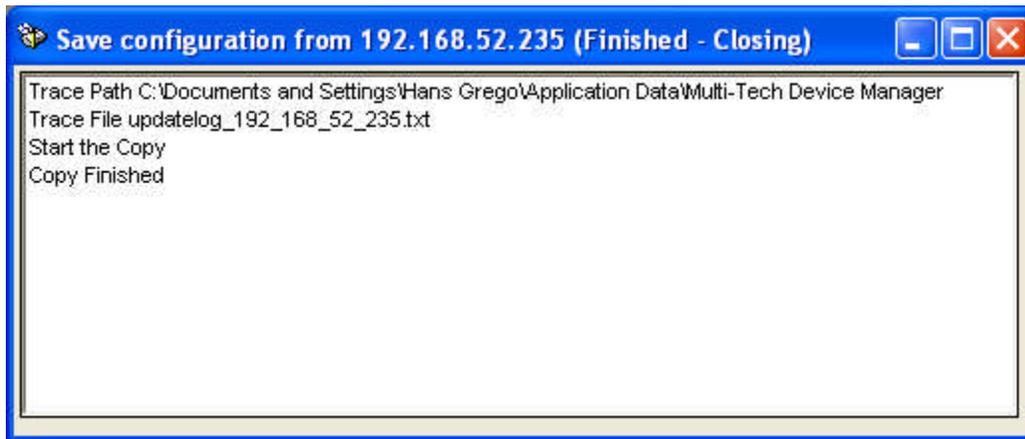
Contents

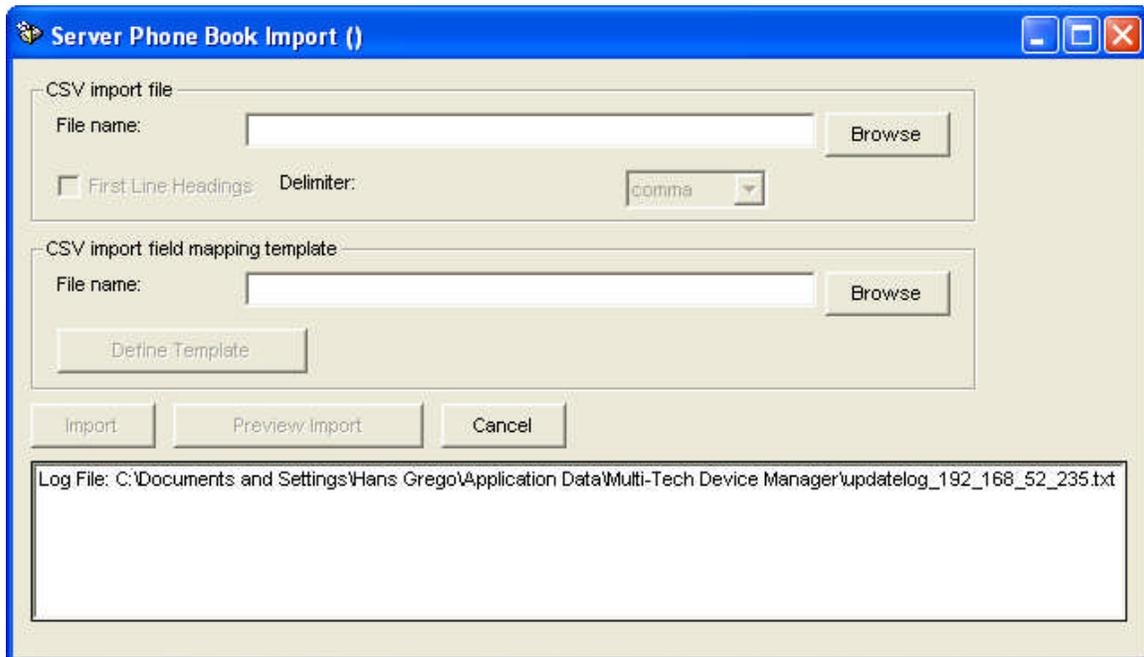It's a good idea to save the configuration periodically, especially when you are making changes.

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You will be asked for the folder to save the configuration file. The default folder location is the IP Address of the FaxFinder.

The configuration file was successfully saved.

After the Configuration file is saved, the **Server Import Dialog** appears. You can select the file to import, select a file-mapping template. or define a new template. Then you can preview the Import to check for accuracy. Click Import when you are ready to copy the Phone book to the FaxFinder Server.

1. **Browse** to a CSV file to Import. Check the **First Line Headings** check box if the csv import file has headings. Files Exported with CVS Export contain first line headings to make editing of the phone book easier.
2. **Browse** to an import template. **FaxFinder Server Import_template.yml** was created to import a phone book exported from one FaxFinder into a second one. Or you can click **Define Template** to create a mapping of the CSV file to the FaxFinder Server Phone book fields.
3. Click Preview **Import** to check the phone book entries to import.
4. Click Import when you are ready to replace the FaxFinder Phone Book.

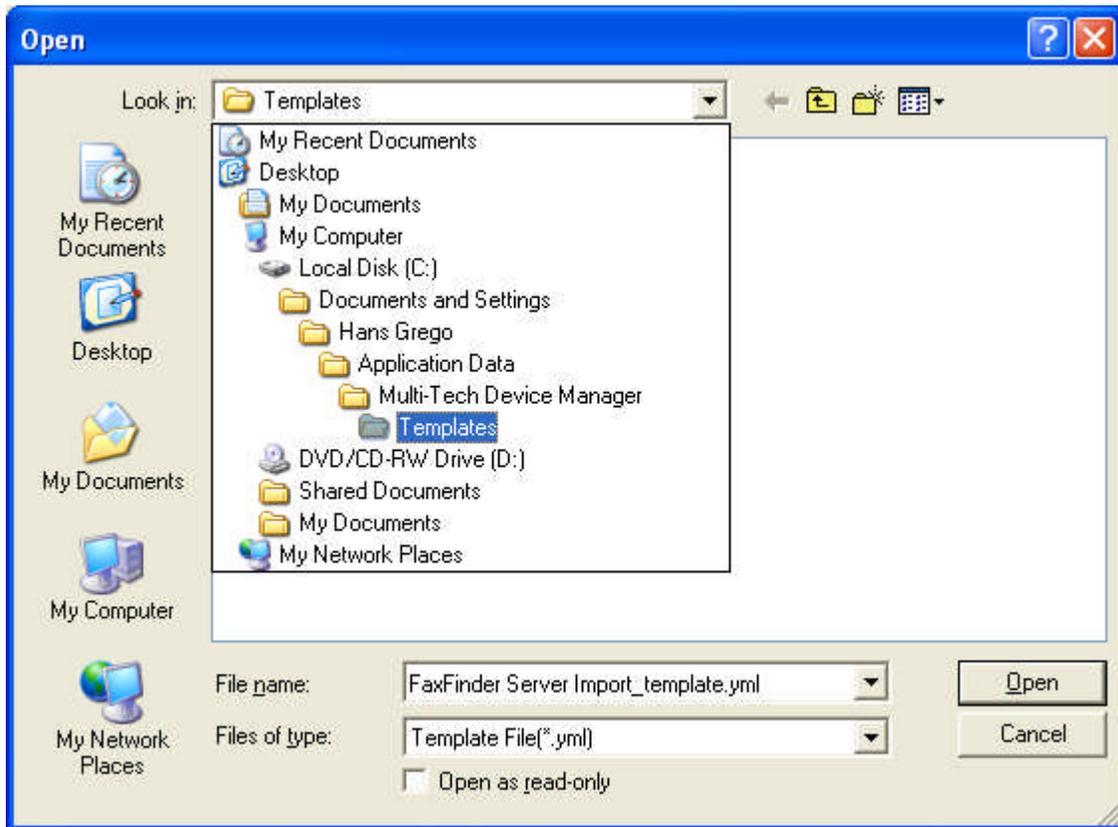5. Click **Modify Template** to make changes to an existing template.

Server Import Dialog
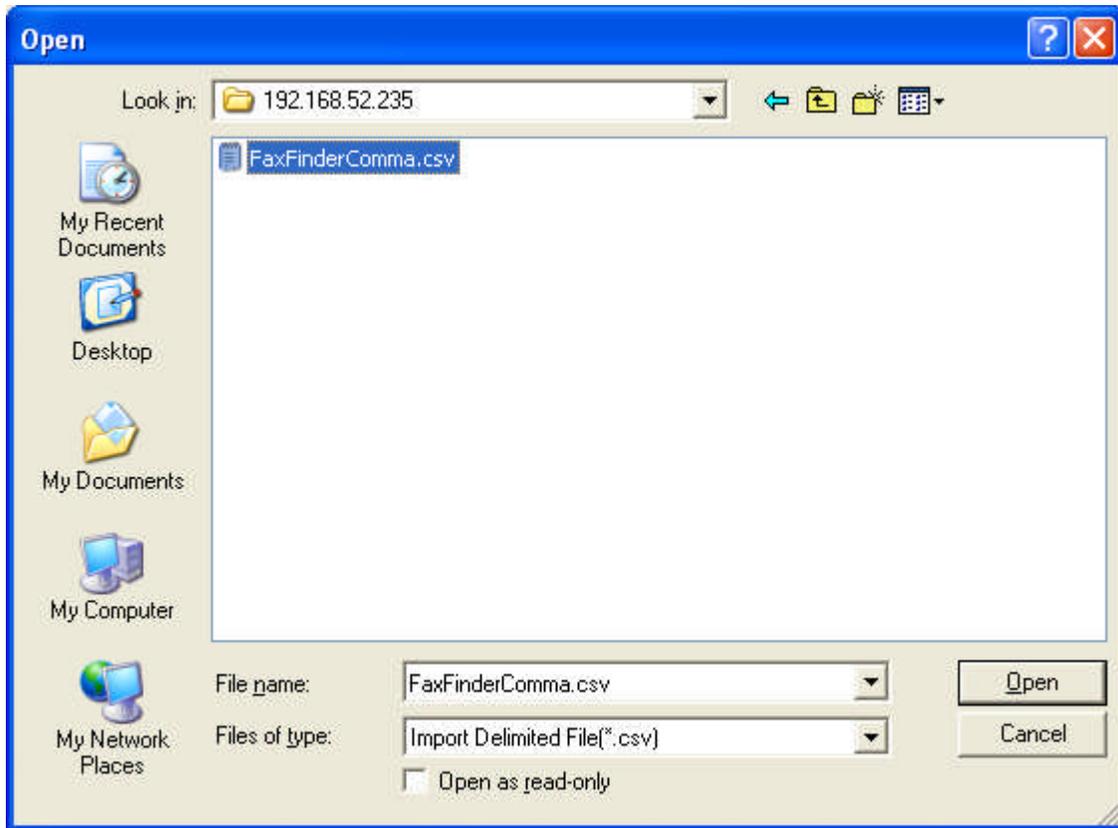
1. Click **Browse** and select the file you wish to import. In most cases this would a file CSV exported previously from a FaxFinder Server.
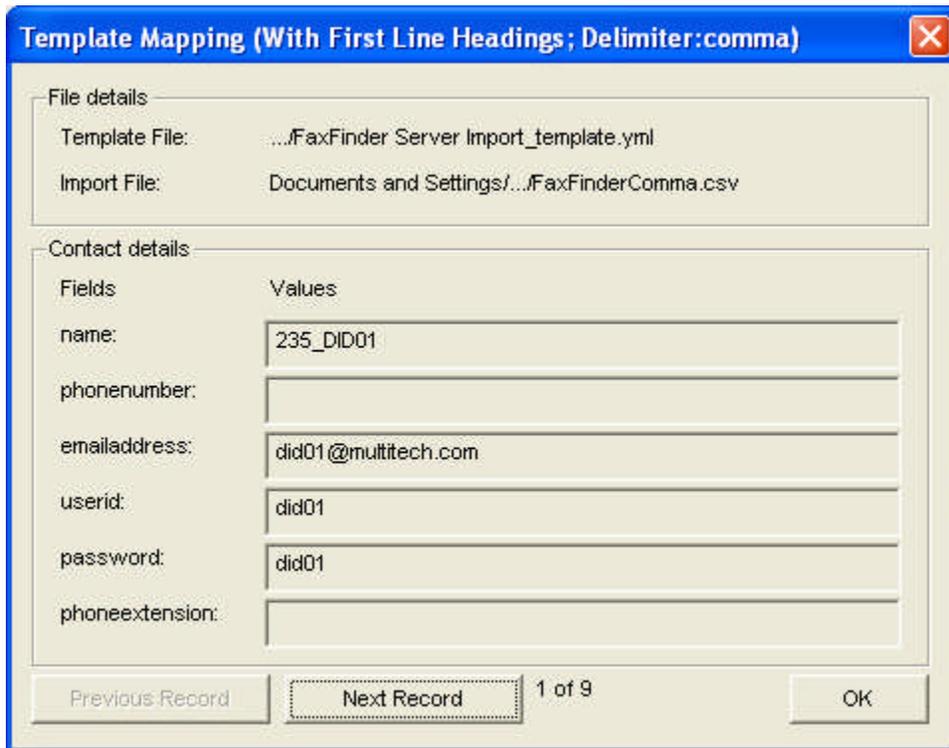
Server Import Dialog

2. Click the Template **Browse** button and select a template for this file. The **FaxFinder Server Import_template.yml** was created to import a phone book exported from one FaxFinder into a second one.

[Server Import Dialog](#)

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3. Click the **Preview** button to view the Mapping of the Import Phone book to compare it to the Contact Field Names.
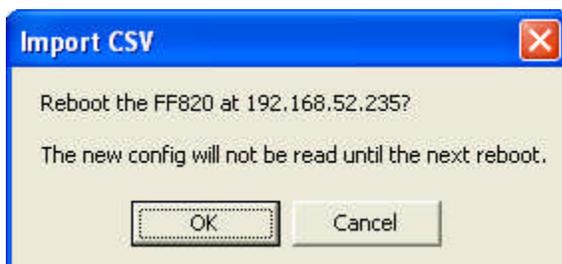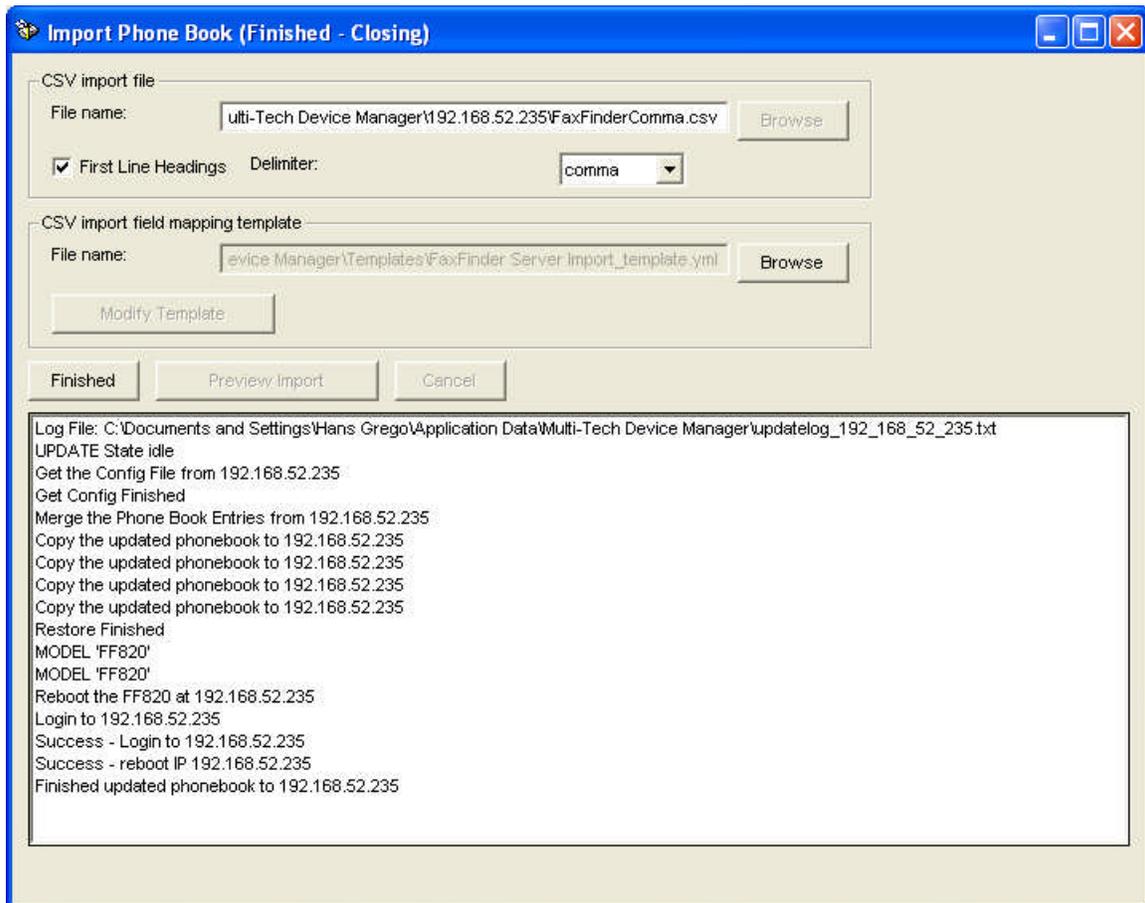
[Server Import Dialog](#)

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4. Select the **Import** button to begin coping the Phone Book to the FaxFinder Server.
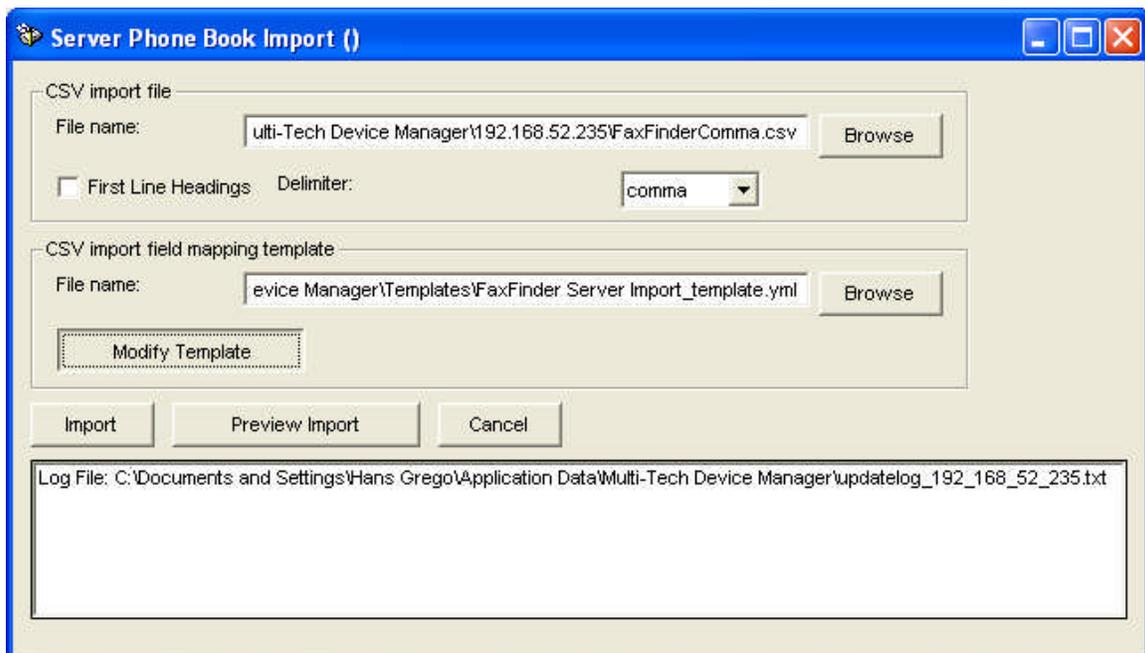
[Server Import Dialog](#)

Once the Import is finished you will be asked to reboot the FaxFinder Server. The updated phone book will not be used until a reboot occurs.
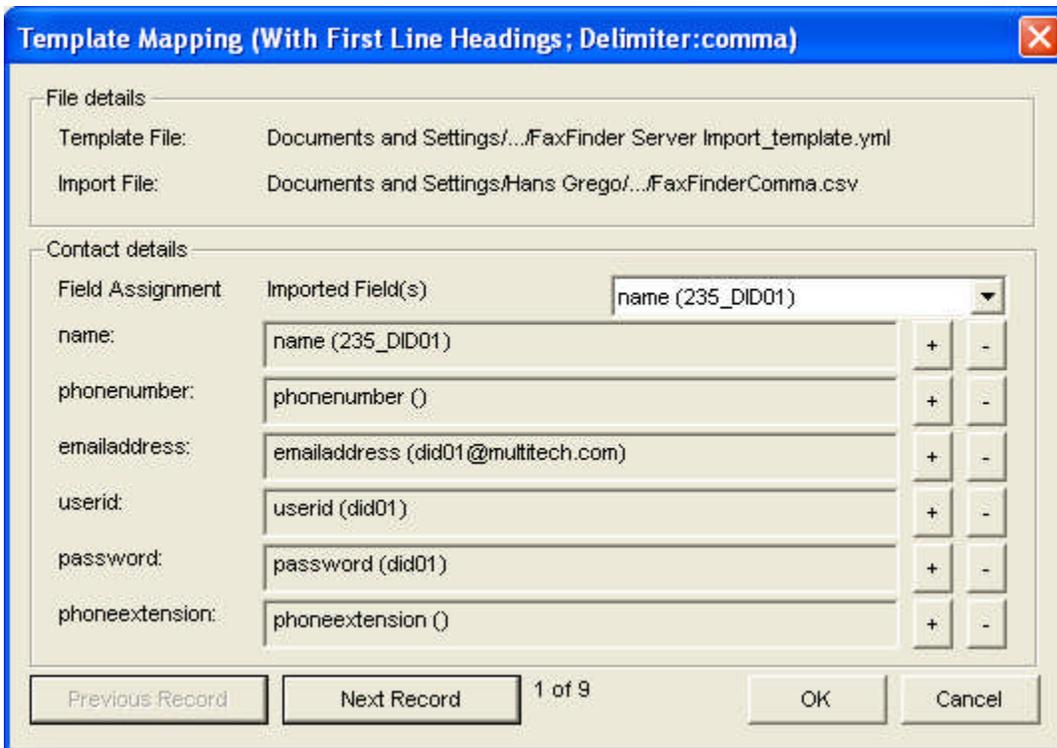
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The FaxFinder Server Phone Book has been replaced.

5. If you wish to modify an existing template. Click the **Modify Template** button.

[Server Import Dialog](#)

You can select fields from the Imported Fields drop down and map them to existing Contact Fields listed in the Field Assignment column. Use the - button to remove a mapping, and the + button to create a mapping.

Server Import Dialog

Auto-Discovery

Auto-Discovery can be used to find existing FaxFinder Servers on your network. The auto-discovery dialog can be used to change existing parameters in a FaxFinder Server if you know the User ID and Password. Or it can be used to default a forgotten user id and password to factory defaults.
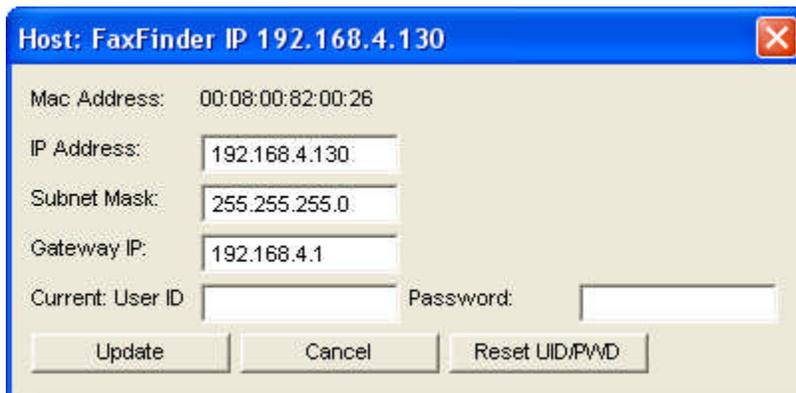
Select Edit | Auto-Discover Devices.

Contents
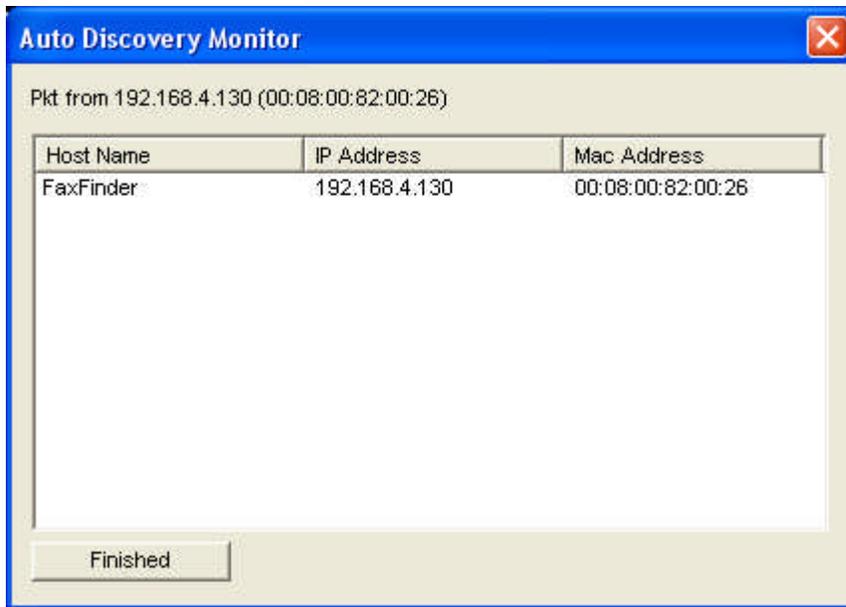

Double Click the FaxFinder to bring up the blah dialog.

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If you know the correct userid and password, you can change the IP Address Subnet Mask, or Gateway IP. Select the field you wish to change, enter the userid and password, and click **Update.**

If you click the **Reset UID/PWD** button the telnet User ID and Password of the FaxFinder Server will be reset to factory defaults.
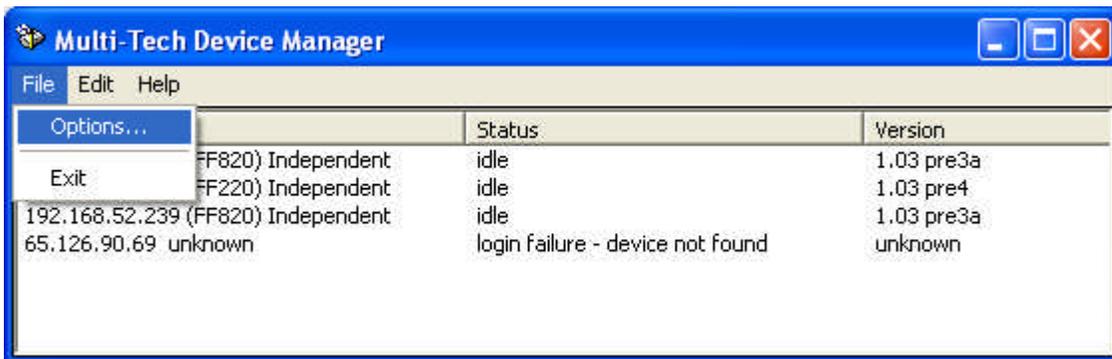
Contents
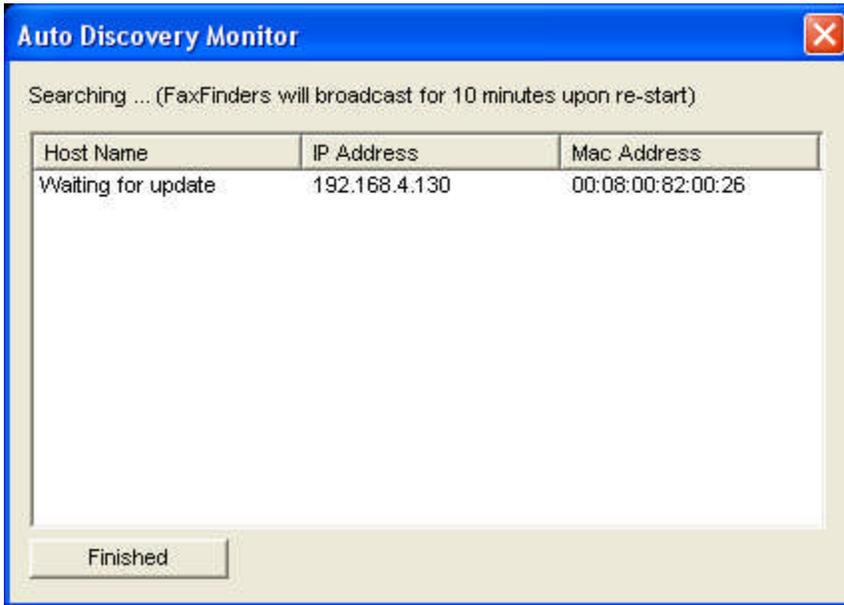
The Host Name column will change to **Waiting for update**, and then back to FaxFinder once the update is completed.
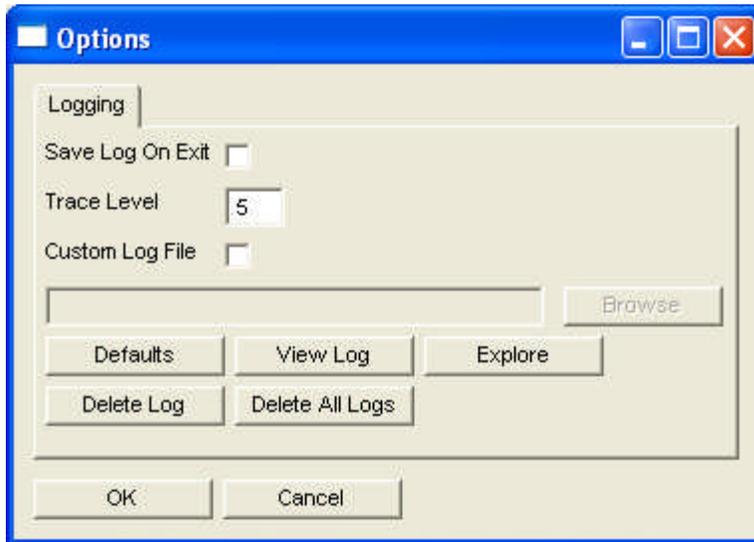
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Logging Options

Logging Options can be used to alter the default logging options for the Device Manager. Normally, changes to these options are not required, unless directed by Tech-Support.

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Select File | Options

Select **Save Log on Exit** to ensure the Log file exists after the application is closed.

A **Trace Level** of 9 is the highest trace setting. A Trace Level of 1 is the lowest (least amount of trace) setting.

Select **Custom Log File** to create a log file other than the default. You may **Browse** to an existing File Folder and type in the name of the custom log file in the edit field.

Click **Defaults** to restore the Logging information to factory defaults.

Click **View Log** to view the existing log file.

Click **Explore** to start an explorer window to find existing log files.

Click **Delete Log** to erase the current log.

Click **Delete All Logs** to remove any previously existing Log Files.

Click **OK** to save your changes.

Click **Cancel** to Cancel any changes made.

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Retrieve Received Faxes

Retrieve Received Faxes provides a way to FTP faxes off a FaxFinder Server when there are problems with the email server. If problems occur with the delivery of faxes via email you may retrieve them from the FaxFinder Server. Normally, this option would not be required, unless directed by Tech-Support.
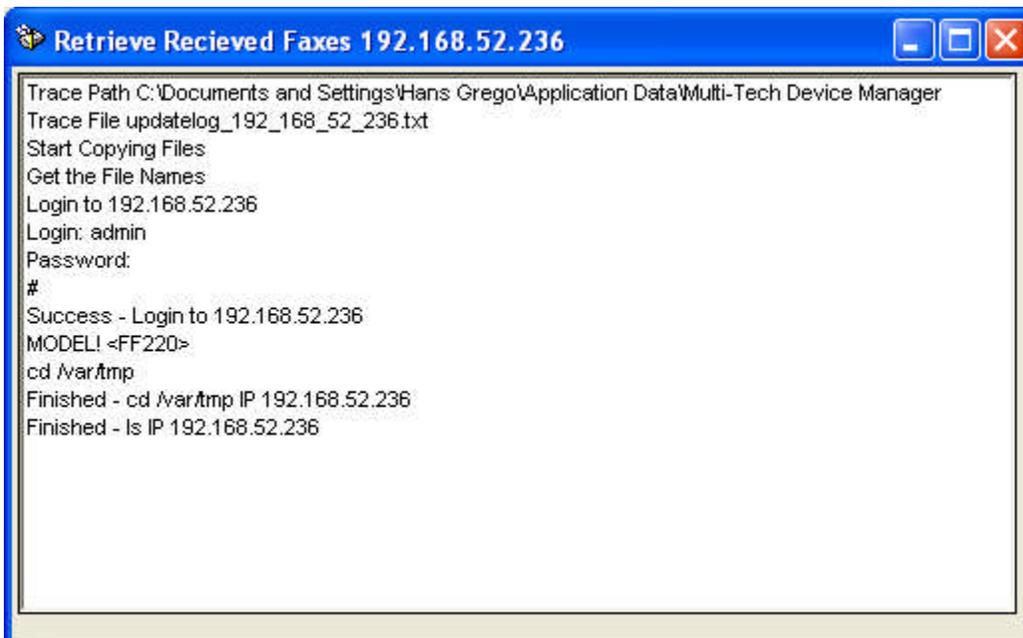
<div align="center">

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</div>
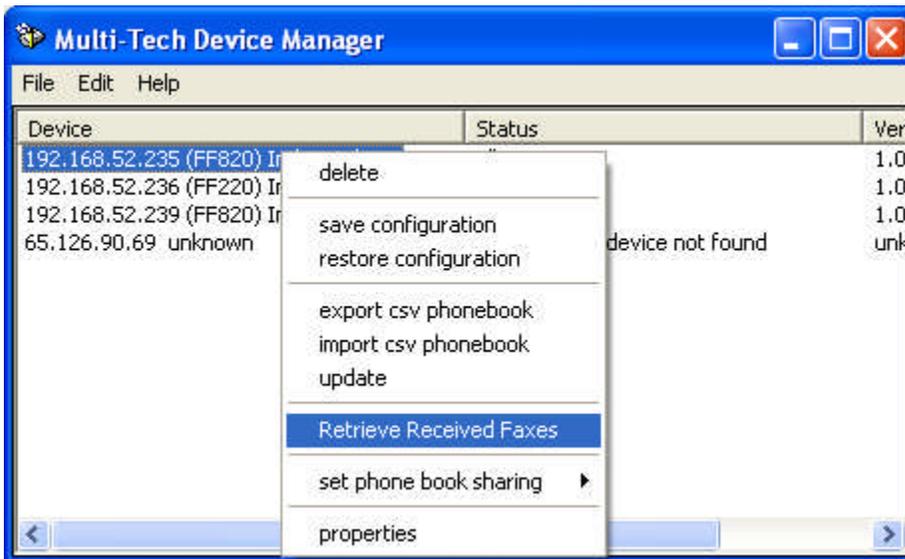
Right Click the FaxFinder Server and select **Retrieve Received Faxes.**
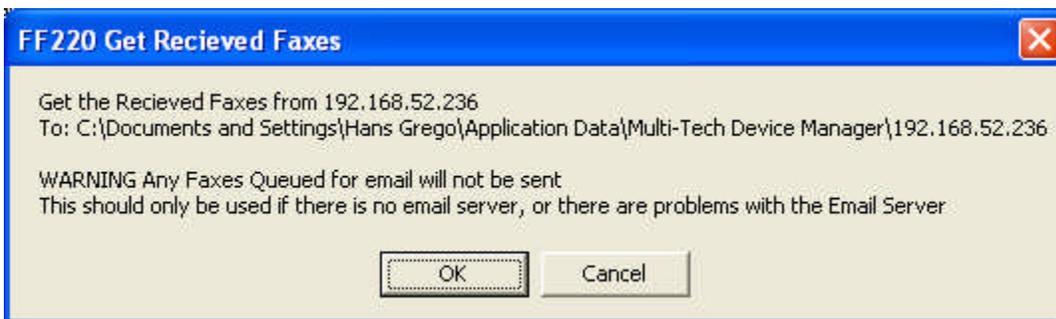
Clicking OK will begin the process of retrieving faxes.

The faxes are copied to the default File Folder for the Device Manager by IP Address.